

## QA Reporting Cover Sheet

---

**Date:**

**Laboratory:** Division of Analytical Chemistry,

Records Reviewed	Range of Dates

- ☐ All QA records acceptable.
- ☐ QA problem identified and resolved.
- ☐ QA problem identified and not resolved. Further attention warranted; see explanation.  
\_\_\_\_\_
- ☐ Laboratory need identified. See explanation; would like to discuss.  
\_\_\_\_\_

\_\_\_\_\_  
Technical Supervisor / Date

\_\_\_\_\_  
Laboratory Division Director / Date

\_\_\_\_\_  
Laboratory Director / Date